



PARTNERING WITH YOUR ORGANIZATION TO BRING ABOUT INNOVATIVE SOLUTIONS

Maintaining a full-time accounting department can be costly and time consuming, but few businesses can thrive without one. Whether you have a small company that cannot justify the overhead of hiring an accounting staff or an established business that needs help with a special project, reporting or the next level of financial support and guidance, our Outsourced Services Group can help.

WHAT WE DO

Our goal is to use our experience and expertise to bring performance-oriented value by guiding companies through a three-step process. We deliver a customized plan that addresses accounting, financial and management needs specific to your industry and organization.

Our Outsourced Services Group consists of professionals with experience in a wide range of positions: CFO, Controller, Accounting Manager, Staff Accountant and Bookkeeper. These individuals have all previously worked in various company operations taking care of the day-to-day responsibilities of an accounting department.

75% The percentage of business leaders who understand the importance of Outsourced Services

Needs Assessment

We begin all of our relationships with getting to know your business and learning the particulars of how you do business. We start by developing an understanding of your needs and how we can help meet them. This part of the engagement results in a detailed assessment of our recommendations that outlines suggested enhancements, efficiencies and improvements that drive accountability, profitability and management effectiveness in your organization.

Implementation

Our experienced professionals will meet with your management and accounting team members to explain our recommendations. We develop an implementation plan in conjunction with your management and accounting team that ensures success. We then execute the plan with your team members to ensure value is added and results are achieved.

Performance Measurement

Once the plan is implemented, we work with you to evaluate progress and results of our recommendations. This is done by actively monitoring your organization's financial and performance indicators. We develop and provide custom reporting to ensure that new measures are maintained and that performance is driving the desired results.

HOW WE DO IT

We understand that a CFO or Controller is a forward-thinking professional whose responsibilities include leading the accounting department and providing oversight in the preparation of historical information. These professionals also provide insight for interpreting historical information to better plan for future profitability.

Our professionals have extensive experience in payroll, accounting systems training, accounts payable/receivable, monthly reporting, cash flow analysis, wage reporting and on-site daily support.

Whether you want to enhance your existing accounting department or outsource your company's accounting functions, we can deliver the right mix of services ranging from senior level CFO Services, to Controller Services or even the daily requirements of accounting and bookkeeping services.

"We bring our experience in both the public and private sectors to the table to help our clients align their business pursuits and ambitions with their life goals. We do this one step at a time—starting with helping clients clearly define those goals, then working together to achieve them."

– **Sandy Coaker**, Member of Warren Averett's Outsourced Services Group



OUR TURF IS EVER EXPANDING
TO HELP YOU
THRIVE IN YOURS

For a current list of locations,
visit warrenaverett.com/offices

CFO Services

- Accounting department design and/or oversight
- Oversight of financial reporting, tax filing and budget preparation
- Liaison between client and third parties (banks, bonding or insurance companies, attorneys and local government agencies)
- Review of potential fraud indicators

Controller Services

- Cash forecasting and management
- Accounts receivable billing/collection management
- General ledger and account reconciliation
- Month-end accounting system close

Accounting and Daily Money Management Services

- On-site daily support of accounting functions as needed
- Sales/Use tax preparation
- A/R and A/P functions
- Payroll functions

To learn more about our Outsourced Services Group and how we can help your business, visit our website at www.warrenaverett.com or call us at 800.759.7857.